Jefferson County Commissioners
Minutes

MINUTES OF THE REGULAR MEETING OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS HELD ON OCTOBER 5, 2026 AT THE JEFFERSON COUNTY COURTHOUSE, 220 NORTH MAIN, ROOM 102, WAURIKA, OKLAHOMA:

PRESENT:
Bryce Bohot, Chairman
Ricky Martin, Vice Chairman
Ty Phillips, Member

Bohot called the meeting to order at 9:00 a.m.

Traci Smith acknowledged that proper notice was given on October 2, 2026 at 8:05 am and the agenda was posted on the bulletin board outside the courthouse and posted on the first-floor bulletin board.
Others present:
Traci Smith, Co Clerk
Annette Marquez, Deputy Court Clerk
Hannah Poucher, Deputy Co Treasurer
Sandra Watkins, Co Assessor
Tammy Richardson Election Brd Sec
Michael Bryant, Co Sheriff
Tracie Dunn, Custodian

Phillips made motion to Approve Minutes for Regular Meeting held on September 28, 2026. Second: Bohot. Martin Abstained. Aye Votes: Phillips/Bohot/Martin. Motion Approved.

Introduction and acknowledgment of any guest present: None

Phillips made motion to Approve claims and authorization of 8 Blanket Purchase orders:
2025-2026-General Gov't-ST LAWN CARE 1398 HOWELL, CHADD ALLEN 100.00;
2026-2027
911 Phone E911 TRUNK LINE 485 AT & T 566.20; MAINTENANCE CONTRACT 647 VISTACOM 3200.00; TRUCK/CLAYPOOL FIRE DEPT 486 PIONEER TELEPHONE COOPERATIVE 66.00; Assr Rev Fee LICENSE/SUPPORT 695 DATASCOUT, LLC 2545.00; General 391 AF3 TECHNICAL SOLUTIONS, LLC. 93.15; 609 AMAZON.COM 242.99; ELECTRIC SERVICE 692 PUBLIC SERVICE CO. OF OKLA. 919.94; ELEVATOR CONTRACT 701 THYSSEN KRUPP ELEVATOR CORP. 867.30; HOTEL ROOM 345 EMBASSY OKC NORTHWEST 464.00; INMATE GROCERIES 488 SHELTONS GROCERY 838.96; 494 JEFFERSON COUNTY TREASURER PC 699.84; MILEAGE & MEALS 349 VAN, HALEY N. 208.10; POSTAGE 653 UNITED STATES POSTMASTER 25.80; 699 PITNEY BOWES BANK, INC. RESERVE ACCOUNT 118.79; SUPPLIES 5 BEAVER CREEK LUMBER & HARDWARE 40.33; TRAVEL 499 VAN, HALEY N. 124.64; General Gov't-ST POSTAGE 690 UNITED STATES POSTMASTER 492.00; SUPPLIES 688 BEAVER CREEK LUMBER & HARDWARE 177.44; Health JANITORIAL SERVICE 381 JESSICA CORNELISON 250.00; WATER 572 CITY OF WAURIKA 237.48; Highway CONFERENCE 186 CODA 125.00; DIESEL/GAS 520 ENGLAND FUEL & FARM SUPPLY, LLC. 9898.20; ELECTRIC SERVICE 697 OG & E 289.19; 700 PUBLIC SERVICE CO. OF OKLA. 298.08; FUEL/PARTS/SUPPLIES 472 WORLEY INC. 293.00; FUEL/SUPPLIES 672 ENGLAND FUEL & FARM SUPPLY, LLC. 158.00; GAS SERVICE 607 OKLAHOMA NATURAL GAS 188.46; HARDWARE SUPPLIES 288 ROCKIN" M HARDWARE 53.48; LEASE PMT 504 SECURITY NATIONAL BANK 2781.44; 709 WELCH STATE BANK 3505.77; LUBRICANTS 97 HEALDTON OIL 958.25; 694 SOUTHWEST KLEEN POWER 1736.00; PARTS 525 AMAZON.COM 187.26; PARTS & LABOR 615 RUSH TRUCK CENTER 1180.00; PARTS & SUPPLIES 365 UNITED AG & TURF 37.16; 475 HEGWOOD AUTO & TRACTOR SUPPLY LLC 210.68; SECURITY SUPPLIES 605 AMAZON.COM 219.99; 614 KING'S OVERHEAD DOOR 150.00; TRAVEL 364 PHILLIPS, TY 855.21;
Second: Martin. Aye Votes: Phillips/Bohot/Martin. Motion Approved.

Bohot made motion to Approve Monthly Fire Inspection for Elevator for September 2026. Second: Phillips. Aye Vote: Phillips/Bohot/Martin. Motion Approved.

Bohot made motion to Approve Monthly Report of Officers. Second: Martin. Aye Votes: Phillips/Bohot/Martin. Motion Approved.

Phillips made motion to Approve Election Board Reimbursement Claim for September 2026. Second: Bohot. Aye Votes: Phillips/Bohot/Martin. Motion Approved.

Bohot made motion to Approve Allocation of Alcoholic Beverage Tax & Motor Vehicle Collection Distribution to Cities and Towns. Second: Martin. Aye Votes: Phillips/Bohot/Martin. Motion Approved.

Review Monthly report of County Treasurer to the State Auditor and Inspector for September 2026.

Phillips made motion to Approve Cash Fund Estimate of Needs for County Officers and Request for Appropriation by County Officers as follows

T CO HWY	$ 209,269.68	COURT CLERK PRESERVATION	$ 160.00
CBRI	$ 24,115.41	GEN GOV SALES TAX	$ 34,413.46
SHERIFF SERVICE FEE	$ 11,276.19	MORTGAGE CERTIFICATION FEE	$ 160.00
CO CLERK LIEN FEE	$ 171.92	CO ASSESSOR	$ 200.00
CO CLERK PRESERVATION	$ 1,258.00	COMMISSARY	$ 2,255.52
LAW LIBRARY	$ 166.20	FREE FAIR BRD	$ 300.00
RESALE	$ 2,735.87	COURT FUND	$ 6,600.00
OTC USE TAX	$ 23,151.72	REAP	$ 73,123.98
911LL	$ 13,295.19		

Second: Bohot Aye Votes: Phillips/Bohot/Martin. Motion Approved.

Phillips made motion to Approve Cash Surplus Funds from FY 2025-2026 as Follows:

T CO HWY	$ 8,493.21	911 PHONE	$ 262.80
T CO HWY	$ 27,692.42	REAP GRANT	$ 529.28
CBRI	$ 18,988.08	GEN GOV SALES TAX	$ 2,482.88
SSF	$ 2,141.21	SHERIFF FUNDING ASSIST	$ 15,990.00
COMMISSARY	$ 1,225.32		

Second: Bohot. Aye Votes: Phillips/Bohot/Martin. Motion Approved.

Bohot made motion to Approve Annual 911 Maintenance Agreement & Licenses C16-2026-2027 for Eventide recording through Vistacom for the term 9-1-2026 through 8-31-2027 in the amount of $3,200.00. Second: Martin. Aye Votes: Phillips/Bohot/Martin. Motion Approved.

No Action on Proposal and Service Agreement for Jefferson County Fairgrounds by a between Jefferson County and Johnson Controls for replacing and maintenance on Fire extinguishers at Fairgrounds;

Bohot made motion to Approve Notice of Retirement by Kim Berry, Jefferson County Court Clerk effective 12-31-2026 and recommendation of Annette Marquez, Jefferson County Court Clerk 1st Deputy, to be Appointed to finish term. Second: Phillips. Aye Votes: Phillips/Bohot/Martin. Motion Approved.

Bohot made motion to Approve Resolution #41-2026-2027 for disposing of HP Laser M602X Printer and sheet input tray feeder #C299-30 for Jefferson Co Treasurer. Second: Martin. Aye Votes: Phillips/Bohot/Martin. Motion Approved.

Bohot made motion to Approve Dist #2 request use of approx. $8,826.38 of Deductible Fund from Property Liability Insurance for Recovery of Loss for theft incident on 9-17-2026, which included equipment keys, 2008 Ford Escape, this will be a credit consideration. Second: Martin. Aye Votes: Phillips/Bohot/Martin. Motion Approved.

Martin made motion to Approve letter from The Railroad Yard as SOLE source for 2 railroad tank cars for D #3. Second: Bohot. Aye Votes: Phillips/Bohot/Martin. Motion Approved.

Phillips made motion to adjourn at 9:55 a.m. Second: Bohot. Aye Votes: Phillips/Bohot/Martin. Motion Approved.

Approved by: BOARD OF JEFFERSON COUNTY COMMISSIONERS

Bryce Bohot, Chairman

Ricky Martin, Vice Chairman

Ty Phillips, Member

ATTEST: Traci Smith, County Clerk

COUNTY CLERK
JEFFERSON COUNTY OKLAHOMA